



Carroll County Workforce Development Board Meeting Minutes

Wednesday, November 16, 2022

County Office Building, Room 105 9:00am

Attendees: Zach Tomlin, Chris Abell, Suzy Dyer Gear, Jessica Meerdter, Steve Berry, Brandon Schweitzer, Julie Givens, Sharon Plump, Matti Franzén, Scott Yard, Denise Beaver, Mike DiGiacomo, Jesse McCree, Kyle Marinelli, Heather Powell, Stan Whiteman, Scott Singleton, and Shelby O'Leary

Mr. Tomlin started the meeting at 9:14am. There was not a quorum present.

1. **Minutes-** The board voted to unanimously approve the minutes from the September 21st meeting via email.
2. **One Stop Operator Report-** Mr. McCree shared that the newly formed executive committee will be working on a strategic plan over the next few months. The mission and vision statements are now finalized. He said that the Section 188 Review will be complete by January 1 and then shared at the next board meeting on January 18. Ms. Powell will be working on modifications to the local workforce plan and that will also be presented at the next meeting.
3. **Presentation: American Rescue Plan Act (ARPA)-** Mr. Marinelli, Manager of Government Relations and Policy, of National Association of Workforce Boards presented information about the American Rescue Plan Act (ARPA). ARPA was passed by Congress in the spring of 2021 and signed into law by President Biden on March 11, 2021. The \$1.9 trillion economic relief package provides significant financial resources for a variety of stakeholders and activities to respond to the effects of the COVID-19 pandemic. The State and Local Fiscal Recovery Fund (SLFRF) is a formula grant program authorized by the American Rescue Plan and is administered by the U.S. Treasury Department. It is designed to respond to COVID-19 public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries. Workforce Development can use the funds for public job programs, subsidized employment, combined education and on-the-job training programs, job training, certain supportive services, certain capital expenditures, and administrative costs. He reviewed SLFRF reporting requirements, performance measures, and ineligible uses of funding. (See the ARPA PowerPoint presentation attachment)

4. **Presentation: Blueprint for Maryland's Future-** Mike DiGiacomo, executive director of Governor's Workforce Development Board (GWDB) and CTE Committee, presented information on the Blueprint for Maryland's Future plan and how it is reframing education. The Blueprint for Maryland's Future has five policy areas: early childhood education, high-quality and diverse teachers and leaders, college and career readiness, more resources for student success, and governance and accountability. The CTE committee and local workforce boards are most concerned with policy number three: college and career readiness (CCR). By the 2023-2024 school year, each student who meets CCR standards shall be enrolled in at least one post-CCR pathway of: entry level college preparatory program, dual enrollment, or career and technical education (CTE) that allows student to complete an industry-recognized credential or a high school level of a registered apprenticeship. The CTE Committee is a unit of the GWDB and its mission is to build an integrated, globally competitive framework for providing CTE to Maryland students in public school, institutions of postsecondary education, and the workforce. By the 2030-2031 school year, 45% of high school students shall complete a high school level of a registered apprenticeship or an industry-recognized credential prior to graduation. The CTE committee duties include developing a statewide framework for CTE, developing comprehensive occupational skills standards and credentials of value that drive the CTE system, monitoring progress and set annual goals to meet the 45% benchmark, addressing operational issues, creating CTE expert review team, and creating CTE skills standards advisory committee. The GWDB coordinates with local workforce development boards regarding the blueprint mandate to provide career counseling for middle and high school students collaboratively with the school districts. Mr. DiGiacomo commended the work of the Board as ambassadors of workforce in the community. (See Blueprint for Maryland's Future presentation attachment)

5. **Member Updates-**

- a. Mr. Berry shared updates about the new CDL, auto technician, medical assistant, and manufacturing programs.
- b. Mr. Schweitzer invited the Board to a free virtual event on December 8th at 12PM that he will presenting to the Institute of Management Accountants on the topic of the Impact of Economic Development. You do not need to be a member to attend, only registration is required. Register here: [Potomac & Chesapeake Regional Council: Economic Development: The Impact \(on24.com\)](https://www.potomacandchESAPEAKE.com)
- c. Mr. DiGiacomo shared that the GWDB is hiring a youth apprentice position in the Baltimore city area.
- d. Mr. Abell reminded the Board that it is National Apprenticeship Week and that there are events throughout Maryland, especially with Greater Baltimore Committee.

- e. Ms. Beaver shared that The Regional Manufacturing Institute of Maryland will recognize Ms. Powell and Mr. Whiteman at the 2022 Champions of Manufacturing event on November 17th at Martin's West. CCWD is being recognized for the work they did with the welding and CDL program.
6. **CCWD Updates** - Ms. Powell explained the "Christmas Tree Chart" for WIOA and Labor Exchange Title 1 Performance Maryland and Local Workforce Development Areas for PY 2022 Quarter 1. She shared that this is the first report that shows Carroll County as an independent workforce area. Ms. Powell concluded that CCWD is meeting all performance measures for the first quarter.

Mr. Tomlin adjourned the meeting at 11:07am. Mr. Berry seconded. Approval was unanimous.